

AGENDA

Meeting: Pewsey Area Board
Place: Bouverie Hall, North Street, Pewsey, SN9 5EQ
Date: Monday 27 February 2023
Time: 7.00 pm

Including the Parishes of: All Cannings, Alton, Beechingstoke, Burbage, Buttermere, Charlton, Chirton, Easton, Froxfield, Grafton, Great Bedwyn, Ham, Little Bedwyn, Manningford, Marden, Milton Lilbourne, North Newton, Patney, Pewsey, Rushall, Shalbourne, Stanton St Bernard, Tidcombe and Fosbury, Upavon, Wilcot, Huish and Oare, Wilsford, Woodborough, Wootton Rivers.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:30pm

Please direct any enquiries on this Agenda to Matt Hitch Democratic Services Officer, direct line 01225 718059 or email matthew.hitch@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

CLlr Jerry Kunkler, Pewsey (Chairman)
CLlr Paul Oatway QPM, Pewsey Vale West (Vice-Chairman)
CLlr Stuart Wheeler, Pewsey Vale East

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Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

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	Items to be considered	Time
1	<p>Welcome and Introductions</p> <p>To welcome attendees to the meeting.</p>	7:00pm
2	<p>Apologies for Absence</p>	
3	<p>Minutes (<i>Pages 5 - 12</i>)</p> <p>To confirm the minutes of the meeting held on 28 November 2023.</p>	
4	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
5	<p>Chairman's Announcements (<i>Pages 13 - 24</i>)</p> <p>The Chairman will make the following announcements:</p> <ul style="list-style-type: none"> • National Apprenticeship Week 2023 • Cost of Living Update • King Charles III Coronation – Community Celebrations • Wiltshire Families and Children’s Transformation (FACT) Partnership Family Help Project – background briefing 	7:05pm
6	<p>Proposal of Emergency Contact Hubs and their Purpose - Helping Resilience in the Community</p> <p>To receive a presentation from Camella Town – National Power Outage Project Officer, Wiltshire & Swindon LRF.</p>	7:10pm
7	<p>Area Board Priority Update (<i>Pages 25 - 26</i>)</p> <p>To receive updates from Lead Councillors for the local Area Board priorities.</p>	7:25pm
8	<p>Fostering Update</p> <p>To receive a presentation by the Strategic Engagement and Partnership Manager.</p>	7:45pm
9	<p>Partner Updates (<i>Pages 27 - 32</i>)</p> <p>To receive any updates from partner organisations:</p> <ul style="list-style-type: none"> • Wiltshire Police • Dorset and Wiltshire Fire & Rescue Service • Health • BSW Together (Integrated Care System) – February 2023 • Community First 	8:00pm

- Health & Wellbeing
- Pewsey Community Area Partnership
- Parish Councils
- Youth

10 **Grant Funding** (*Pages 33 - 36*)

8:20pm

To determine the following applications for Community Area Grant Funding:

- Wootton Rivers Village Hall, £919.00 towards Film Club equipment
- Wilcot Cricket Club, £3,000 towards all weather nets
- Woodborough Social Club, £3,000 towards a unisex toilet and insulation

To determine the following applications for Older and Vulnerable People's Funding:

- Pewsey Community Area Partnership, £500 towards the Memory Café
- Pewsey Community Area Partnership, £1,000 towards the Cost of Living Crisis Fund
- Arts Together, £2,700 towards projects for Isolated and Vulnerable People

To determine the following application for Youth Funding:

- Milton Lilbourne Village Hall, £1,450 towards sports and leisure activities for children aged 13-19

11 **Local Highway and Footpath Improvements Group (LHFIG)** (*Pages 37 - 50*)

8:45pm

To consider recommendations arising from the LHFIG meeting held on 25 January 2023.

12 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13 **Future Meeting Dates and Close**

9:00pm

The next meeting of the Pewsey Area Board is scheduled for 22 May 2023 at 7.00pm.

MINUTES

Meeting: Pewsey Area Board
Place: Great Bedwyn Memorial Hall
Date: 28 November 2022
Start Time: 7.00 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

Stuart Figini, Senior Democratic Services Officer, (Tel): 01225 718221 or (e-mail) stuart.figini@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jerry Kunkler (Chairman), Cllr Paul Oatway QPM (Vice-Chairman) and
Cllr Stuart Wheeler

Cllr Ian Blair-Pilling (Cabinet Member for Public Health and Public Protection, Leisure,
Libraries, Facilities Management and Operational Assets)
Cllr Tamara Reay

Wiltshire Council Officers

Richard Rogers – Community Engagement Manager
John Carter – Head of Public Protection
Nic Thomas – Chief Planning Officer
Dom Argar – Technical Support Officer
Stuart Figini -Senior Democratic Services Officer

Town and Parish Councillors

Burbage Parish Council – Steve Collins
Easton Royal Parish Council – Margaret Holden
Rushall Parish Council/PCAP - Colin Gale
Upavon Parish Council – Tony Gallagher

Beechingstoke Parish Council – Rosie Lancaster
Shalbourne Parish Council

Partners

Wiltshire Police – Acting Inspector Luke Atkinson, Deputy Police and Crime Commissioner, Russell Holland and PCSO Emily Johnson

Others

PCAP – Dawn Wilson, Susie Brew
Helen Atkins – Woodborough parent
Phil Brady – Positive Community Action
Peter Deck - public
Paul Darby – Greensward Committee
Rob Raybrook – Great Bedwyn Village Hall

Total in attendance: 30

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
42	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members, the officers and the visiting cabinet representative, Cllr Ian Blair-Pilling.</p>
43	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Dorset and Wiltshire Fire and Rescue Service • John Brewin – Woodborough Parish Council
44	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 10 October 2022 were agreed as a correct record and signed by the Chairman.</p>
45	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
46	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the following announcements which were noted by the Area Board:</p> <ul style="list-style-type: none"> • Cost of Living Update • Monthly Update from Community First • Wiltshire Council Grants for Electric Vehicle Chargers • Voluntary Community and Social Enterprise (VCSE) Alliance (BSW Integrated Care Board) Update • Wiltshire Climate Strategy Delivery plans • Building Bridges, Support available for Unemployed/not in education • Briefing Note – Temporary Events Notices (TEN's)
47	<p><u>Rural Mobility Update</u></p>

	<p>The Area Board received a presentation from the DRT Manager, Paul Sanders about the Wiltshire Rural Mobility Project – Wiltshire Connect.</p> <p>The DRT Manager reported that the Rural Mobility Project had received a grant from the Department for Transport for £1.2m to pilot digital demand responsive transport, part funded through the Council’s normal local bus revenue budget and Wiltshire is one of 18 schemes. The Area Board noted that the aims of the project included improvements to accessibility, rural mobility, journey times and connectivity with bus and rail, reduced carbon emissions and be a pilot for a fresh approach to rural transport in the county. In addition the DRT Manager commented on the following aspects of the project:</p> <ul style="list-style-type: none"> • Service design approach • Engagement survey summary • Current bus network in the Pewsey Vale • Patronage data on existing services • Options to consider with recommendation • New remodelled rural mobility bus network • Wiltshire Connect DRT vehicles / timetable / app features / branding • Estimated timeline <p>In response to questions, the DRT Manager explained that residents from Froxfield will be able to travel directly to Devizes and Marlborough, confirmed that Trenchard Lines would receive a service, proposals for Sunday services was the ambition and this would develop over time, all Connect vehicles would be accessible and improved publicity would be undertaken, current difficulties in journeys between Woodborough, Devizes and Marlborough, school assisted transport scheme, and the all day/weekly rider fares.</p> <p>The Chairman thanked Paul for attending the meeting and for his informative presentation.</p>
48	<p><u>Public Health Issue</u></p> <p>The Area Board considered a public health issue introduced by Cllr Paul Oatway QPM that was initially raised at the previous meeting, in relation to the spreading of sewage sludge onto agricultural land. Cllr Oatway spoke about his concerns that the spreading of the sewage sludge created unbearable odours, especially during the summertime with prevailing winds carrying the odours some distance across fields and into residential areas, concerns echoed by those attending the Area Board meeting. Cllr Oatway asked about the support available to the affected local communities.</p> <p>The Chairman welcomed Wiltshire Council Head of Public Protection, John Carter to the meeting, who responded to a number of issues raised during the meeting. He explained that human waste had been used to spread over agricultural land for many years and this is regulated by the Environment</p>

	<p>Agency under the Sludge (use in Agriculture) Regulations 1989. The use of 'splatter spreading' has been replaced by 'injection spreading' which is enforced by the Environment Agency.</p> <p>The report from the Head of Public Protection indicated that in instances of significant odour over a prolonged period, an officer from Public Protection Services will contact the farmer and visit the area to assess the extent and severity of the odour. They will also try to establish if the odour is the result of any bad agricultural practice. Where farmers are spreading without regard to the code then they will be advised as to what best practice is and encouraged to use it. If the Council is satisfied that, despite having received appropriate advice, agricultural material is continuing to be spread in a manner which does not follow the Code, and this in turn is resulting in unacceptable levels of odour, then it may be possible to take legal action.</p> <p>The Chairman thanked the Head of Public Protection for attending the meeting, his advice and responding to questions.</p>
49	<p><u>Positive Community Action</u></p> <p>The Chairman welcomed Phil Brady, founding Director for Positive Community Action (PCA) to the Area Board meeting. Phil spoke about the activities of PCA and how they offer support to the local community in the Pewsey area.</p> <p>The Area Board noted that the PCA had a staff of 50 volunteers split into 6-7 teams offering the following services to the community:</p> <ul style="list-style-type: none"> • Emergency food and household supply boxes (Basic Universal Resource Plan) • Community meals • Telephone befriending service (Buddy Crew) • Friendship café and fruit & veg market • Positive foodshare • Creative events and workshops <p>In response to questions from the Area Board, Phil explained that anyone experiencing hardship or isolation could seek help by contacting the PCA through their website or by telephone. The PCA currently delivered 20 meals a week in Bottlesford and Woodborough and were in the process of converting a double decker bus to travel to local villages as a community bus to deliver services. It was noted that the PCA services were being publicised by Burbage Parish Council and information about services offered could be included in a weekly bulletin/parish council magazines. The PCA did liaise with Devizes Foodbank although not directly as the PCA were not a registered foodbank. In relation to the PCA creating dependency on their services, Phil emphasised that the PCA offered temporary support and then signposted to other organisations like Citizen's Advice.</p>

	<p>The Chairman thanked Phil for attending the meeting and his informative presentation.</p>
50	<p><u>Partner Updates</u></p> <p>(a) <u>Wiltshire Police</u></p> <p>The Area Board received a written update from Acting Insp Luke Atkinson, Wiltshire Police, which included detail about the Community Policing Team, Wiltshire Police performance to September 2022, hate crime overview and local priorities and updates in relation to the Pewsey area. The Deputy Police and Crime Commissioner (PCC), Russell Holland was in attendance along with PCSO Emily Johnson.</p> <p>Cllr Oatway thanks the Police for their positive approach to a recent incident in Milton Lilbourne.</p> <p>The Chairman thanked the Deputy PCC, Acting Inspector and PCSO for attending the Area Board meeting and responding to questions.</p> <p>(b) <u>Dorset and Wiltshire Fire and Rescue Service</u></p> <p>There was no update report for this meeting.</p> <p>(c) <u>Health</u></p> <p>The written report attached to the agenda pack was noted.</p> <p>(d) <u>Health & Wellbeing</u></p> <p>Cllr Stuart Wheeler reported that the next Health & Wellbeing Group meeting was taking place on 26 January 2023 and raised the issue of training on the use of defibrillators. He reminded the Area Board that a roll out of defibrillators was undertaken 3-4 years ago and there was a need for further training. Parish Councils were asked if there was an appetite for a group training session. Dawn Wilson reported that Upavon Parish Council had independently organised training sessions and a reduced cost and suggested that this was an issue that could be considered further by the Health & Wellbeing Group.</p> <p>Dawn also reported that grants were available for projects via the Health & Wellbeing fund up to the end of March 2023.</p> <p>(e) <u>Pewsey Community Area Partnership</u></p>

	<p>Dawn Wilson reported on the following: the Memory Café and Movement to Music continued to run in the Bouverie Hall; the annual carol service being held at the Bouverie Hall and joined by the Pewsey Players; supporting Parish Council's for insurance and banking services and thanks to the Bouverie Hall for supplying a new coffee machine.</p> <p>Susie Brew commented on the following; Pewsey Vale Tourism Partnership website and a blog and new accessibility page; attendance at a recent Walkers are Welcome AGM; adopting an idea from Alton in Hampshire to circulate a leaflet to estate agents in the local area; producing a film on map reading and basic orienteering.</p> <p>Colin Gale commented on the disruption being caused by rail strikes and the impact on rail users in the area, and a meeting of the Pewsey Vale User Group would be held on 9 November 2022.</p> <p>The Chairman thanked Dawn, Susie and Colin for all their hard work and the work of PCAP.</p> <p>(f) <u>Parish Councils</u></p> <p><u>Burbage Parish Council</u> – Steve Colling, Chairman of the Parish Council reported that Burbage had a Christmas tree sale coming up and Pewsey Community Land Trust would be undertaking a survey for the police house shortly.</p> <p>(g) <u>Other</u></p> <p><u>Youth</u> – The Strategic Engagement and Partnership Manager reported that Parish Councils were currently funding the Blue Bus until March 2023 and it would be visiting Upavon, working with Pewsey School in relation to the operation of the café, with a presentation to the governors, a pop-up event would be organised for January/February 2023 and work was being undertaken on the basketball court.</p>
51	<p><u>Community Area Grants</u></p> <p>The Area Board considered three applications for Community Area Grant funding. The Chairman invited a representative of the applicant to give a brief overview of their project to the Area Board.</p> <p>Resolved:</p>

	<p>To approve the following applications for Community Area Grants:</p> <ul style="list-style-type: none"> a. Greensward Committee - £1,775 towards Greensward treeworks. b. Great Bedwyn Village Hall - £3,000 towards Great Bedwyn Village Hall Development Project. c. The Coronation Hall, East Grafton - £3,000 towards Coronation Hall East Grafton Solar PV.
52	<p><u>Local Highway and Footpath Improvements Group (LHFIG)</u></p> <p>The Area Board received the notes of the LHFIG meeting held on 9 November 2022, with the recommendations being presented by Colin Gale.</p> <p>Resolved:</p> <ul style="list-style-type: none"> 1. To close the following Issues: <ul style="list-style-type: none"> • 10-21-11 Chirton Horse warning signs, • 10-22-1 East Grafton Speeding issues, • 10-22-2 Great Bedwyn The Knapp Parking Issues 2. To add the following Issue (with funding) to the Priority Schemes List: <ul style="list-style-type: none"> • 10-22-7 Chirton The Street bollards (£3,000) 3. To allocate funding to Issues currently on the Priority Schemes List: <ul style="list-style-type: none"> • 10-20-3 Rushall Elm Row Phase 2 (£5,600.00), • 10-21-2 Woodborough Footway Phase 2 (£5,500.00)
53	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
54	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Pewsey Area Board is scheduled for 27 February 2023, 7pm at the Bouverie Hall, Pewsey.</p> <p>The Chairman thanked everyone for attending.</p>

**Area Board Briefing Note –
Post 16 Skills and Participation Offer**

Service:	Post 16 Skills and Participation – Employment and Skills
Date prepared:	12th January 2023
Further enquiries to:	Catherine Brooks – Employment and Skills Officer
Direct contact:	Catherine.brooks@wiltshire.gov.uk

The Post 16 Skills and Participation team are celebrating National Apprenticeship Week (taking place from Monday 6th February – Sunday 12th February 2023.)

An Apprenticeship is an opportunity to learn on the job, whilst working you will also have the time to study for a qualification in a relevant field to your job role.

Anybody can become an apprentice at any age and current employees can become an apprentice, - this a great way to up skill existing staff. They range from a Level 2 – up to a Masters Degree! Many young people are choosing a Degree Apprenticeship over University.

Our Work Wiltshire website holds lots of information for anybody looking for an apprenticeship and also for employers. Visit – **workwiltshire.co.uk/home/apprenticeships**

Also follow our Social Media pages for local opportunities.

Twitter - @WorkWiltshire

Instagram - @young_workwiltshire – for young people

Any questions or more information? Please email Catherine Brooks, Employment and Skills Officer

Catherine.brooks@wiltshire.gov.uk

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Cost of Living Update – February 2023

The following briefing note summaries sources of information and support, and actions that have been taken by the Council and partners.

For a summary of the resources and recent announcements, take a look at the Council's [dedicated Cost of Living page](#). This includes links to information for sources of national and local support.

The [interactive community directory](#) which helps people to search for warm spaces and community food providers in their area, also lists the easiest bus routes to help people find help more easily.

Free sims and mobile data from Wiltshire libraries

Wiltshire Libraries are working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The [National Databank scheme](#) is supported by UK mobile networks including Vodafone, O2 and Three.

The free SIMs and mobile data are available from Chippenham, Devizes, Salisbury, Trowbridge and Warminster libraries.

To be able to access the National Databank you must be 18+ years old and from a low-income household. One or more of the following must also be true:

- You have no or poor access to the internet at home.
- You have no or poor access to the internet away from home.
- You can't afford your existing monthly contract or top-up.

If you meet the criteria, [contact](#) Chippenham, Devizes, Salisbury, Trowbridge or Warminster libraries to find out more and to book an appointment.

Bus fare reductions over winter

Wiltshire bus users can now travel on most routes in the county for just £2 or less for a single fare until 31 March.

The fare price reduction has been funded by the Government and is aimed at getting more people to use buses across the country during the current cost of living challenges.

As part of the promotion, many single bus fares in Wiltshire have been capped at just £2 for both adults and concessions. If the single fare was originally less than £2, it will remain at the reduced price, and many day return tickets have also been reduced.

Vital help with energy bills for more homes – the Energy Bills Support Scheme (EBSS) Alternative Funding scheme

The EBSS Alternative Funding is a one-off £400 non-repayable discount to eligible households who have not received the main EBSS payment automatically to help with their energy bills between 1 October 2022 and 31 March 2023, but are still facing increased energy costs. Individuals will need to apply for the EBSS Alternative Funding via a Gov.UK portal which has yet to go live.

The Department for Energy Security and Net Zero (DESNZ) expects eligible households to include those with a commercial landlord or intermediary, such as park home residents and some housing association tenants. The EBSS Alternative Funding is expected to reach a significant number of vulnerable people, including self-funding residents in care homes. DESNZ is expecting approximately 900,000 households in Great Britain (around 3%) to be eligible for EBSS Alternative Funding. No household will be eligible for both the EBSS payment and an EBSS Alternative Funding payment.

Details of the scheme have yet to be published by the Government, and the Government portal is not yet live, but we expect it to be so in the last week of February. We will publish information on the website as soon as we know more.

Support for Council House Tenants and Housing Associations

The council's tenancy sustainment team has been supporting tenants through the ongoing cost-of-living crisis by assisting them to get access to more than £600,000 in new and backdated benefits, external grants and third-party debt cleared.

In addition, following funding received from the Government's Green Homes Grant, the Council has been improving the energy efficiency of 100 properties. This work has been received well by those who have benefited from it, particularly the fact that homes are being made more energy efficient amid the ongoing cost-of-living crisis. The council is currently focussing the project on those with the greatest potential increase in energy efficiency.

The Household Support Fund has also allocated funding to the Housing Service for outreach work to rough sleepers, and to support Council House tenants to combat hardship through the allocation of vouchers. This is building on the strong engagement work of this team, who under the people they work with well to provide the most effective support.

Through partnership working, and the sharing of information, we are highlighting to housing associations how their tenants can access support. We are confident that their tenants have been able to access services as, for example, Housing Association tenants made up 42% those being supported in the Wiltshire Installs project with 16% being Wiltshire Council tenants, Owner Occupier 28% and Privately rented 14% .

Households to get new cost-of-living payments from spring 2023

The Department for Work and Pensions (DWP) announced on the 3rd of January, more detail on the payment schedule for the next round of cost-of-living support unveiled in the Chancellor's Autumn Statement on 17 November.

The £900 payment for over eight million eligible means-tested benefits claimants (including those on Universal Credit, Pension Credit, and tax credits) starts in spring. Payments will go directly to bank accounts in three payments over the course of the financial year. There will also be a separate £150 for over six million disabled people and £300 for over eight million pensioners on top of their winter fuel payment.

Payments will be made automatically if individuals are eligible and there will be no need to apply. Claimants who are eligible for any of the cost-of-living payments and receive tax credits, and no other means-tested benefits, will receive payment from HM Revenue and Customs shortly after DWP payments are issued.

Exact payment windows will be announced closer to the time but are spread across a longer period to ensure a consistent support offering throughout the year. They will be broadly as follows:

- **£301** – First Cost of Living Payment – **during Spring 2023**
- **£150** – Disability Cost of Living Payment – **during Summer 2023**
- **£300** – Second Cost of Living Payment – **during Autumn 2023**
- **£300** – Pensioner Cost of Living Payment – **during Winter 2023/4**
- **£299** – Third Cost of Living Payment – **during Spring 2024**

Those eligible will be paid automatically, and there will be no need to apply. For more information, please visit [GOV.UK](https://www.gov.uk).

Winter Fuel Payment videos

The DWP has also created some short videos answering key questions about Winter Fuel Payments. The videos are now also available in British Sign Language version

We would encourage you to share these videos:

[Winter Fuel Payment - British Sign Language](#) and [Winter Fuel Payment Information](#)

Most of those eligible do not have to claim their Winter Fuel Payment, as it is awarded automatically.

People who have not been paid by 13 January 2023 are encouraged to check their bank account before contacting the Department's [Winter Fuel Payment Centre](#).

Energy support for businesses

The **Energy Bill Relief Scheme** launched in under Liz Truss and Jacob Rees-Mogg was Business and Energy Secretary for an initial period of 6 months end at the end

of March. On January 9, Government announced plans to replace the scheme, from the start of April, with a new **Energy Bill Discount Scheme (EBDS)**.

While the old scheme capped energy prices in a blanket fashion, businesses can only benefit from the new scheme when prices are at or above £107 per MWH for gas and £302 per MWh for electricity.

At this point, bills will automatically be reduced. This reduction applies to businesses, charities and public sector bodies and is less generous than previous support provided.

Higher discounts are on offer for energy-intensive businesses such as steelmakers and manufacturers. The threshold at which the discount kicks in is also lower for these firms

The EBDS will run for 12 months from 1 April 2023 to 31 March 2024

Warm & Safe Support

Wiltshire Council's friendly library staff are continuing to play their part too, by working with Warm and Safe Wiltshire and The Rural Communities Energy Support Network, to assist residents seeking basic energy advice and make referrals to experienced energy advisors in all but its smallest libraries. All libraries can signpost people to community partners and agencies that can support people through the rising cost of living. Libraries are also collection points for Warm Packs, which includes a hot water bottle and blanket, for anyone who would benefit from some free essentials. In all but the smallest libraries there are at least two energy champions who are trained to offer advice and support people to access help.

There are no criteria for anyone who might need to use the library as a warm space, staff and volunteers will be friendly and welcoming so that people feel as comfortable as possible. There are also opportunities to spend more time in the library to take part in board games, colouring, jigsaws and tea and chat where these are part of a local library programme.

The council is always looking for volunteers to support library services, so if anyone has time to spare and wants to join a friendly team this winter they should email libraryenquiries@wiltshire.gov.uk or visit [Libraries](#).

Rural Communities Energy Support Network

The Rural Communities Energy Support Network, delivered as a partnership between the Council and the Centre for Sustainable Energy, is looking to recruit people from local communities would like to be able to offer people in their community more support around staying warm and keeping the bills down

Volunteers would gain access to training and resources so they can offer energy saving advice.

If this sounds like something you would be interested in, or you know someone else who might be, please go to www.cse.org.uk/rcesn or email warmandsafe@cse.org.uk

Warm and Safe advice service

The service has continued to play a prominent role in Wiltshire's cost of living support to low-income households, by providing energy, debt, bill advice, small grants, insulation advice and referrals. Since the beginning of October, the service has received **1009 enquires**, made **144 heating and insulation referrals**, **87 Priority Service Register sign ups** and provided **£26,000 in food and fuel vouchers** and distributed **£30,328 of Surviving Winter Grant** to Wiltshire households.

Boater Support

Public Health working alongside Economic Development secured UK Shared Prosperity Funding (UKSPF) to support the boater community, who find themselves disproportionately affected by the cost-of-living crisis. The funding has allowed Public Health to mobilise an outreach programme with Julian House to support our boating community with emergency fuel and food vouchers, within an extremely tight timescale to ensure the boaters secured the funding at a time of great need. The project was delivered throughout the 3-week cold period in December and helped **71 Boaters and 4 Roadside Travellers** with both fuel and food vouchers. Households were identified by Julian House based on eligibility criteria: low income, health condition, single parent and children with health condition.

Wiltshire Installs project

The Wiltshire Installs project is delivered by Warm and Safe Wiltshire and has been particularly busy this winter. The scheme aims to provide new boiler/repairs, Fuel and food voucher support to households that can demonstrate that they comply with the strict eligibility criteria: low income, have a health condition, their energy needs are off the mains Gas network and have a prepayment meter. The scheme has supported **209 households** since the beginning of October 2022, through a mixture of prepayment meter and food vouchers, in addition **11 new boilers** have been fitted where households have had a no heating situation.

Support for households that rely on life saving equipment.

Warm and Safe Wiltshire has worked in partnership with both Integrated Care Board and Adult commissioning to identify households that rely on life saving equipment, who are disproportionately affected by the high energy prices. Through November families have been offered support through the provision of food and prepayment meter vouchers, to date **13 families** have been supported.

Community Case Worker

This winter we have increased the ability to support Council, Primary Care, NHS and Voluntary and Charitable organisations with outreach work through the Community Case Worker project (Warm and Safe), which has allowed us to deliver 24 events, outlining the Warm and Safe service and the referral routes available to organisations to allow households ease of access into the service. In addition, this role has allowed us to provide 1 to 1 support and advocacy to people in crisis.

Wiltshire's Wellbeing Hub is available to help advise people through the cost-of-living crisis

As well as specific and general telephone contacts, the Council is making their Wellbeing Hub phone line available for people who may be worried about the cost-of-living crisis and needing some information and advice.

The hub was originally set-up at the start of the pandemic to provide information and advice. Anyone can access the hub and it can provide confidential advice, information, and signposting from the council's friendly team in relation to the current high cost of living.

People can call the hub Monday to Thursday 9am to 5pm and Friday from 9am to 4pm on 0300 003 4576 or email wellbeinghub@wiltshire.gov.uk. The opening hours will continue to be regularly reviewed depending on what the demand is for the service.

Promoting Fundraising Campaigns

As part of our work with our Voluntary, Community and Social Enterprise partners, Wiltshire Council is helping to promote the Wiltshire Community Foundation's [Cost of Living Appeal](#) through our networks.

Building on the work of previous appeals where people who can afford to are encouraged to donate any surplus winter fuel allowances, the wider community is being asked to help generate vital funds to help grassroots voluntary groups and charities in Swindon and Wiltshire who are supporting families and individuals in the face of escalating rent, food, and energy prices.

The money raised through this joint appeal will fund a new grants programme to support projects which are keeping people fed and warm and provide additional practical support and advice to help people cope throughout this period of great hardship.

You can donate to the appeal [here](#) or call the donation line on 01380 738989 from 9am to 5pm, Monday to Friday.

The King's Coronation – Community Celebrations Briefing Note

Service: Enforcement, Highways and Transport.

Further Enquiries: Kevin Oliver

Date Prepared: 7 November 2022

Direct Line: 01380 826335

The King's Coronation – Community Celebrations

1. Purpose

- 1.1 To ensure that Wiltshire Council has a robust and straightforward system in place to ensure that communities wishing to celebrate the King's Coronation are signposted to the council's web page where they will find the appropriate tools, support and guidance to apply to hold a community party.

2. Background

- 2.1 Although King Charles officially became Sovereign on Thursday 8 September 2022 when his mother, Queen Elizabeth II, passed away at Balmoral, Scotland, there will be a ceremonial Coronation to follow. The Coronation is a religious service that requires the King to take an oath before his country.
- 2.2 King Charles III Coronation will take place on Saturday 6 May 2023 at Westminster Abbey. The service has been carried out here for more than 900 years, and the King will be the 40th Monarch to be crowned in the Abbey.
- 2.3 The Prime Minister has decided to proclaim an additional bank holiday to mark the Coronation of His Majesty King Charles III next year. The Bank Holiday will fall on Monday 8 May 2023, following the Coronation on Saturday 6 May. This will be an opportunity for families and communities across the country to come together to celebrate.

2.4 Similar events have taken place in the county on many occasions with communities holding community parties, barbeques, and tea parties. Wiltshire Council have specified previous guidance and relevant officers will follow the same process as used for past celebrations.

3. Procedure and Management of Applications

3.1 The application process will be a combined departmental effort, as with previous events of this nature.

3.2 The council's Traffic Orders and Highways teams will need time to ensure that all road closure notices and provisions are in place to allow for a safe and enjoyable event for all guests, while maintaining and facilitating access for emergency services at all times.

3.3 The council is committed to managing this process utilising a cross departmental approach. Such departments will include the Strategic Engagement and Partnerships Managers, Traffic Orders, Communications, Highways, Streetscene, Wiltshire Police and Waste.

4. Production of Applications and Guidance.

4.1 The departments listed above have met and will continue to meet to discuss and agree responsibilities which will include the production of all relevant application and guidance documents. These will be approved by all relevant internal departments and will be signed off by the Communications Team.

5. Conclusion

5.1 Relevant council departments are aware of the importance that community parties are to the residents of Wiltshire to celebrate the King's Coronation.

5.2 Planning in preparation for these activities is underway and the Licensing Committee can be assured of the successful delivery for the 2023 celebrations.

5.3 The Licensing Committee will be updated by the relevant departments as and when necessary.

Briefing Note produced by Kevin Oliver (Land Use / Events Authorising Officer)

Email: kevin.oliver@wiltshire.gov.uk

Area Board Briefing Note – FACT Family Help

Service:	Families and Children's Transformation (FACT) Partnership
Date prepared:	November 2022
Further enquiries to:	Simon Thomas FACT Programme Lead
Direct contact:	FACT@wiltshire.gov.uk

Wiltshire Families and Children's Transformation (FACT) Partnership Family Help Project Background Briefing November 2022

Wiltshire's multi-agency FACT partnership has identified how we work together as a system to provide early intervention and prevention (Family Help) as a priority transformation activity for the next two years.

These new Family Help arrangements will ensure that children, young people and families are able to access the right help at the right time through a co-ordinated approach to prevention and early intervention through:

- a co-ordinated approach at a whole population/universal level to prevent needs from arising and to build resilience across all residents
- a robust multi-agency approach to spotting any additional needs at the earliest point and providing effective joined-up support that prevents the needs from escalating further

There are certain elements that partners have agreed to develop and roll out across the whole of Wiltshire from the New Year whilst other elements are planned to be tested in a locality pilot approach in the Warminster and Westbury area.

Across Wiltshire, the project will deliver:

- A clear unifying brand for Family Help
- Online database of services, community resources & activities
- Co-ordinated whole system workforce development offer
- Consistency of core approaches across the Early Help workforce

The Warminster & Westbury pilot will also develop & test the benefits of:

- Wrapping a dedicated group of identified Early Help services & community groups around a cluster of schools/settings; embedding them in the communities they serve
- Establishing a local contact point for Early Help requests for support & case discussion whereby the responses make best use of local resources including the voluntary & community sector
- More flexible working practice with core workers delivering intervention in the place, way & time that achieves best impact eg home, school, online, group, breakfast time, evening
- A locally led inclusive & welcoming local community of practice for Early Help – responding to local needs, identifying & sharing learning & good practice, engaging in reflective dialogue related to the pilot activity, promoting & delivering agreed culture & practice change activity

- Securing strong transition with a focus on pupils that need it most & joining up where siblings span multiple schools
- Specialist input on key themes including mental health, ASD, parental conflict & challenging behaviour – delivered locally & taking account of the local context
- Local consultation mechanisms to ensure that we understand the needs & lived experience of children, young people & families in Warminster & Westbury

We are at the stage of engaging with the key local stakeholders in the pilot area to further develop our thinking and ensure that the next stage of activity is informed by their views, experience and context.

As such, we will be setting up a range of briefings and consultation meetings to give all services and groups in Warminster and Westbury the chance to hear more about the background thinking and to start to input to the plan for the pilot activity. There will be subsequent meetings that will involve wider stakeholders as we build an inclusive partnership to create and deliver the local model – we want to understand and make the most of the good practice and assets already in place locally as well as creating and testing new arrangements that will subsequently inform the pan-Wiltshire model. To enable the project to achieve its full potential we will be looking to engage with the widest possible network of organisations as well as setting up specific mechanisms to ensure that the voice of children, young people and families is at the heart of the project.

Please email FACT@wiltshire.gov.uk for further information or to get involved.



Area Board Local Priorities report – Feb 27th 2023

The Pewsey Area Board in May 2022 reviewed available local data and evidence, and integrated this with local knowledge and community conversation to agree the following local priority themes:

- ❖ To help provide positive activities for young people
- ❖ To help protect the environment and reduce carbon footprint
- ❖ To improve bus services and access
- ❖ To improve the health and wellbeing of older and vulnerable adults



Each priority theme has one or more specific local actions that with the support of the Strategic Engagement and Partnership Manager and Area Board Delivery Officer, the Pewsey Area Board will positively address. Some of the recent progress made includes:

1. To help provide positive activities for young people

- The Open Blue Bus has continued to operate in Burbage and Upavon. However, a more sustainable approach is required that can build upon the success of the bus over the past 2 years. The Area Board has offered to work with both Parish Councils and will be open to considering financial support to any new work.
- A meeting of local stakeholders has been arranged on 9th March at 5pm in the Little Lunchbox to look at how the Youth offer in the village of Pewsey can be moved forward. One-off events are being arranged for 2023 but the goal is to be able to offer an ongoing place for young people to go.
- Community First Youth Project Officers funded by the area board are continuing to support our local youth offer and are arranging events, talking to the schools and working with Trenchard Lines

2. To help protect the environment and reduce carbon footprint

- Contact has been made with Pewsey PC and Green Great Bedwyn with a view to holding a joint event and to consider if there are any projects that we can move forward in the area. This will be taken forward over the next few months.

3. To Improve bus services

- The work to introduce the new Demand Responsive Bus services in the Pewsey Vale is going well with the new bus's having been purchased. The service should start around Easter, and we will be holding a launch event to promote it. Details are still to be arranged.



4. To improve the health and wellbeing of older and vulnerable adults

- The health and wellbeing group met in early February and applications have been submitted for the area board's consideration to support the Dementia Café, set up a hardship emergency fund for the Pewsey area and to continue the support for Arts Together who provide art activities to the vulnerable and elderly in our community
- The latest Cost of Living update is included in the Area Board pack and highlights some of the work that is going on to help our communities through this challenging time

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Patients' feedback sparks overhaul of hospital complaints process

Feedback from patients who made a complaint about their care at Salisbury District Hospital is being used to overhaul its complaints handling process.

Healthwatch Wiltshire's latest report highlights the findings of a survey which heard the views of people who had been through the hospital's complaints handling process between April and June 2022.

Patients and their families told us of feeling lost in the system, that they weren't listened to and had little confidence that changes would be made following the issues they had raised. These experiences have led to a review of the way the hospital handles complaints by Salisbury NHS Foundation Trust, which manages it.

What did people tell us?

Our report reveals that people found it difficult to find information on how to make a complaint and didn't fully understand the role of the Patient Advice and Liaison Service (PALS) at Salisbury District Hospital.

We also found:

- People didn't feel they were kept properly informed of where they were in the complaints process, timelines were not always adhered to, and updates not always provided.
- There was a lack of signposting to additional support, such as advocacy services.
- Staff sometimes seemed reluctant to take ownership of a complaint.
- People felt disempowered and that they could not challenge decisions made by the hospital Trust.
- People thought that points or questions

they raised were not properly addressed.

- Apologies did not feel meaningful or sincere.
- People were not confident that the outcome of their complaint would help to drive improvements.

What's next?

The findings of our report will form the basis of a new Complaints Handling Policy, which is due to be launched by Salisbury NHS Foundation Trust in April 2023.

Victoria Aldridge, Head of Patient Experience at Salisbury NHS Foundation Trust, said: "We have welcomed the opportunity to work with Healthwatch Wiltshire.

"The Trust acknowledges and accepts the findings from this project and strongly supports the identified areas for improvement... with the findings shaping both our new Complaints Policy and improving the processes associated with this."

Guy Patterson, Projects Lead at Healthwatch Wiltshire, said: "We're delighted to see how patient feedback is shaping the improvements the Trust are intending to make. We're also very pleased to see how committed they are to ensuring the patient voice is heard. We will revisit this project later in the year to see what progress has been made with the introduction of the new policy."

[Read the report](#) on our website.



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Update for Wiltshire Area Boards

February 2023

Neighbourhood Collaboratives

Work continues with the Neighbourhood Collaboratives programme, the Steering Group is now established, and our second Steering Group workshop was held on the 1st of Feb 2023. Partners with a broad scope of expertise from organisations within our locality, including representatives from the Area Boards, met to discuss some of the key issues required to roll out the model across the Neighbourhoods. This included reaching an agreement on the Readiness Review, a baseline assessment that will support Neighbourhoods to determine their readiness to create this new approach to working. The programme's launch events will be reviewed and agreed by the Steering Group at our next meeting on 8th March 2023.

The workshop on the 1st of February offered an opportunity to respond to some of the points raised in our initial meeting in December 2022. The Steering Group was provided with examples of successful projects within Wiltshire that helped inform the Neighbourhood Collaborative model. The event was also used to share the work starting at our pathfinder site in Bradford on Avon & Melksham. The pathfinder will be the pilot from which to learn and share how a Neighbourhood Collaborative will function. Partners were asked to review a version of the Readiness Review, completed by the site, and discuss how their organisations could contribute ideas and expertise to this collaborative approach. Early interrogation of the data by the pathfinder suggests that falls and falls risk factors will be central to the plan that develops from this partnership.

Feedback following the workshop was very positive and the information provided on the day is currently being shared with Bradford on Avon & Melksham. We intend to bring all those offering support to the pathfinder together at the beginning of March 2023 to review the data and define the cohort within the community that will benefit the most from this Neighbourhood Collaborative project.

Covid-19

After Sunday 12 February, any person aged between 16 and 49-years-old and not in a clinical risk group will be unable to get the initial Covid-19 booster, which for most people would have been their third vaccination for coronavirus.

This date is also the last opportunity for people over the age of 50 to come forward for the autumn booster vaccine, which was rolled out to older people, as well as those who are considered vulnerable, at the end of 2022.

The Joint Committee on Vaccination and Immunisation, which acts as an independent adviser to the Department of Health and Social, has indicated that the

offer of having the two primary Covid-19 vaccines at any time will also change during 2023, with the overall vaccination campaign being refocused to target those most vulnerable.

A number of Covid-19 vaccination centres across Bath and North East Somerset, Swindon and Wiltshire have closed in recent weeks. The vaccination centre at Bath Racecourse closed in December 2022, and was followed in January by Salisbury City Hall and the Steam Museum in Swindon.

Prince of Wales Award – Opportunity for Groups and Organisations

Action with Communities in Rural England (ACRE) has recently been in contact with a regional opportunity which may be of interest to organisations and community groups in Wiltshire. Applications for the prestigious **Prince of Wales Award** administered by the Royal Bath & West Society are now open for nominations of eligible groups.

The Prince of Wales Award has been running for several years and is intended for projects that are run by the people, for the people with the option for large and diverse parts of the community to become involved.

Applications should be received by the **closing date of Friday 24th March 2023**. All nominations are reviewed by a panel of judges and those chosen will then receive a short visit by the judges on 17th April 2023 before those shortlisted are invited to the first day of the Royal Bath & West Show. The winning project will be announced at the opening ceremony of the Show on 1st June 2023. The winner will be presented with a certificate and keep sake as well as a prize cheque of £1,000 and will then be free to enjoy the Show for the rest of the day.

To be eligible, organisations or groups must be:

1. Located in Bristol, BANES, Somerset, Dorset, Wiltshire or Gloucestershire
2. An organisation run by the community for the community
3. Improving the lives of the whole or specific part of the local community
4. Sustainable

The full criteria and a link to the application form can be found on the website:

www.bathandwestsociety.com/grants-scholarships-conferences-awards/the-prince-of-wales-award

Community First Bulk Oil Buying Scheme

The Community First Bulk Oil Buying Scheme is managed by Oil Fuel Poverty Solutions (OFPS) and aims to reduce the cost of domestic heating oil. By bringing communities in Wiltshire together and making the most of joint buying power, savings can be passed to households, business and organisations. Every time a tanker makes a delivery, it uses a lot of diesel – a full tanker can get as little as eight miles per gallon! If deliveries are organised so that one tanker delivers to several customers in a village, instead of making lots of individual deliveries, the fuel consumption is reduced and so is traffic in the village. To take advantage of the scheme you pay an annual membership fee to Community First, which covers as many oil orders through Oil Fuel Poverty Solutions as you need during the course of the year.

Membership fees:

£24 per year (domestic) | £36 per year (community building) | £120 per year (business)

For more information about the Community First Oil Buying Scheme, please visit:

www.communityfirst.org.uk/oil

Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

12th January 2023

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Report To	Pewsey Area Board
Date of Meeting	Monday, 27 February 2023
Title of Report	Pewsey Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Pewsey Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For <u>2022/23</u>	£ 16,744.00	£ 14,135.00	£ 7,700.00
Awarded To Date	£ 12,595.20	£ 2,192.05	£ 600.00
Current Balance	£ 4,148.80	£ 11,942.95	£ 7,100.00
Balance if all grants are agreed based on recommendations	£ 0.00	£ 10,492.95	£ 129.80

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG979	Community Area Grant	Wootton Rivers Village Hall	Film Club equipment	£1838.00	£919.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: There is a new and energetic village hall committee in Wootton Rivers who are keen to engage the whole community in activities and events that bind the residents of the village together. We have trialled Film Club nights with some success and am contacting you now to ask for some funding from the Pewsey Area Board for a contribution of £919 towards some film equipment. The total cost is £1838. Last year was very much about getting our house in order with management and governance issues post Covid, as well as putting on some community events to engage the whole community including a very successful Platinum Jubilee Event and a free Christmas tea party. As the village hall is in the middle of the village it's a great meeting place and is the glue which holds us all together. Last year we also had some well attended fundraising events such as a Music Quiz, a Sixties Night and in the Autumn we started to trial a regular film night in conjunction with Moviola with success. The hall is also regularly used by local groups and for parties. We have now run three film nights - showing Belfast, Operation Mincemeat and It's A Wonderful Night and have regularly attracted audiences of between 35-45, which for a village of just 100 houses is amazing - including some from Milton Lilbourne and Easton Royal. Villagers are enjoying the film experience and numbers are increasing as they are getting used to coming out to watch a film on the first Thursday of the month. We have 3 more films planned between now and March and will show Mrs Harris Goes to Paris, The Outfit and Amsterdam. Whilst The Parade is a fantastic resource to have in Marlborough this is a different experience for friends and fellow villagers to meet up and an opportunity for people to get out of their houses when would otherwise be stuck in their houses in front of the TV and is of course walking distance ... which can only be good for the environment and our mental health and wellbeing. We also have a bar (fully licensed of course) and a hot dog is included in our ticket price which adds to the fun of the evening. The issue we have is that for the purpose of the trial we have borrowed equipment to show the films on, which is not something we can continue to do forever. We think the trial has been successful because of increasing attendances and we've even had a young Mum come forward and asked to put on a children's film during the Christmas holidays which she would also like to continue. We have consulted with more teccy people than us and researched what equipment we need to buy. We need a short throw projector and a Blu-ray player which together would cost £1,838 which would enable us to show films for many years to come. I would like to ask if you would be prepared to fund 50% of this cost as we do have funds in place for the balance.</p>					
ABG1016	Community Area Grant	Wilcot Cricket Club	Wilcot Cricket Club All Weather Nets Installation	£28000.00	£3000.00
<p>Project Summary: We require funding towards the costs of installing two all weather cricket nets at Wilcot Cricket Club predominantly for the use of coaching the U9, U11, U13 and new all girls team for 2023.</p>					
ABG1026	Community Area Grant	Woodborough Social Club	Woodborough social club	£11300.00	£3000.00
<p>Project Summary: To replace existing disabled ladies toilet into unisex construction. This would mean purpose-built room for necessary interventions, including much improved washing and hygiene facilities. With better access in different area (present toilet included in main ladies block). This will ensure members and guests dignity/privacy can be maintained in a larger space with lavatory and urinal facilities and necessary fittings. Funding will go towards insulation of the building, which will cut down on costs our energy.</p>					
ABG974	Older and Vulnerable Adults Funding	Pewsey Community Area Partnership known as PCAP	PCAP Memory Cafe	£1127.00	£500.00
Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: The Memory Cafe provides a monthly safe and social activity for those vulnerable or elderly in the Pewsey Vale. Most activities are delivered by volunteers. Historical talks, poetry, crafting, puppet shows, nature talks all form part of the monthly offer. Growing numbers, including wheelchair users, mean we now need a larger accessible venue for this group which comes with increased costs. We were planning to recover these costs from our members but the cost of living crisis has caused us to rethink this option and ask for funds to support the Cafe for 2023 instead.</p>					

ABG975	Older and Vulnerable Adults Funding	Pewsey Community Area Partnership known as PCAP	Cost of Living Crisis Fund	£2000.00	£1000.00
<p>Project Summary: This fund aims to provide short-term one-off support to families or individuals living in the Pewsey Community Area as defined by Wiltshire Council . Residents may apply for funds for ad hoc items that will alleviate financial constraints and provide breathing space for those applying during this cost of living crisis. This is not means tested. Cash will NOT be offered, only the goods/items needed or where appropriate vouchers. However, the referral will need to be supported by a professional or unrelated person or agent to prevent misuse. Every request will be considered on its merit</p>					
ABG1009	Older and Vulnerable Adults Funding	Arts Together	Arts Together Projects for Isolated and Vulnerable Older People	£6480.00	£2700.00
<p>Project Summary: Arts Together is a Wiltshire charity that runs a support group for isolated and vulnerable older people in the Pewsey area, offering meaningful creative activities that build trust, confidence and friendship and support them within their community. From April 2023 to March 2024 we will run 6 such art projects in Pewsey, led by local artists and supported by local volunteers. Each project takes place over a 5 week block at a weekly art group held at the Scout Hut in Pewsey. Assisted transport is arranged for the group members, the majority of whom would be unable to attend otherwise. We also provide refreshments, a hot lunch and a warm accessible place to be at each weekly project session, increasingly important for frail older people during this cost of living crisis. Our art tutors are professional artists fully insured and with DBS checks and our volunteers and support team (also DBS checked) are trained in supporting members who might have barriers to taking part either through poor health, disability or mental health issues. This year our costs have increased enormously. The transport costs alone are set to more than double from our budgeted amount due to increased need from members and increased running costs from our service provider who is also a charity (PHAB). The food and materials costs have also greatly increased. We are constantly fundraising and request £2500 from Pewsey Area Board towards the cost of running 3 of these engaging, confidence building and life enhancing opportunities for some of the most vulnerable members of our community.</p>					
ABG1037	Youth Grant	Milton Lilbourne Village Hall	Milton Lilbourne Sports and Leisure Activities for children aged 13 to 19	£3000.00	£1450.00
<p>Project Summary: We wish to apply for a youth grant to be used for sports and leisure activities for children aged 13 to 19 in the parish. The parish caters very well for those who are not teenagers, but nothing is detailed for teenagers aged 13 and above. We are keen to run a family fun day/s for teenagers which will include activities such as Zorb Racing at a cost of over £800. We'd also like to purchase a heavy duty Basketball & Netball Goal for teenagers to use and build a small concrete area for this activity, this would cost in excess of £1,500. In addition, or instead of, it would be wonderful to install either a large commercial Bird Nest Swing, or some Outdoor Gym Equipment, or a Zip Wire for children aged 13+ to enjoy/keep active at the village recreation ground.</p>					

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- ♦ Community Area Grants (capital)
- ♦ Young People (revenue)
- ♦ Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

Richard Rogers, Community Engagement Manager, Richard.Rogers@wiltshire.gov.uk

Pewsey Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
	Pewsey LHFIG – Notes of on-line meeting held on Wednesday 25th January 2023 at 14:00 hrs			
1.	Attendees and apologies			
Page 37		<p>Attendees:</p> <p>Cllr Jerry Kunkler (Chair) Paul Mills – Chirton & Conock PC John Brewin – Woodborough PC Steve Colling – Burbage PC Lisa Brindley – Pewsey PC Vanya Body – Froxfiled PC Colin Gale – Rushall PC Andrew Flack – Upavon PC Dianah Shaw – Shalbourne PC Dawn Wilson – Wilcot, Huish & Oare PC Tom Doyle – Easton Royal PC Ed Nelson – Grafton PC Tom Ellen – North Newnton PC Phil Rushmere – Traffic Engineer Mark Stansby – Snr Traffic Engineer</p>	Area Board to note.	AB
		<p>Apologies:</p> <p>David Proto – Manningford PC John Ford – Pewsey PC Richard Netherclift – Manningford PC Cllr Paul Oatway Matt Perrott – Area Highway Engineer</p>		

Pewsey Local Highways & Footway Improvement Group

2.	Notes of last meeting			
		The notes of the previous LHFIG meeting held on 9 th November 2022 were presented to the Area Board on 28 th November 2022, passing all recommendations.	LHFIG to note.	All
3.	Financial Position			
		The balance for 2022/23, less previous commitments, stands at £12,698.80 (see Appendix 1).	Area Board to note	AB
4.	Priority schemes			
a)	Issue 6915 North Newnton – request for Phase 2 of Footway project – to link phase 1 to a point by the former garage	Issue submitted 02/01/19 Confirmation that this project is to be constructed using the following funding streams: <ul style="list-style-type: none"> • CATG / LH&FIG £5,000 • Section 106 £12,800 • Substantive Highways Schemes Fund £47,200 Construction has been delayed due to the recent response to flooding and freezing conditions. Work is now due to commence on Monday 6 February for a duration of 25 days under a road closure.	Area Board to note	AB
b)	Issue 10-20-3 Rushall Elm Row Phase 2 – Bus Shelter to Manor Cottage continuation of footway.	Issue submitted by Rushall Parish Council on 30/01/20 The site clearance work and topo survey have been completed at a cost of £5,200.95 against an estimate of £5,550, an underspend of £349.05. Parish content to pay the £2,000 contribution previously agreed.	Highways to send Invoice for £2,000 to Parish Council	Highways

Pewsey Local Highways & Footway Improvement Group

		The estimated cost to undertake construction was confirmed at £56,000 and a bid of £44,800 for Substantive Highway Scheme funding has been submitted.	Awaiting decision from Cabinet Member.	Cabinet Member
c)	Issue 10-20-9 Chirton – request for 20 mph speed limit assessment	Issue submitted by Chirton Parish Council on 24/11/20 Area of concern excludes A342. Speed Limit assessments are charged at £2,500. Parish Council have requested Traffic Surveys to establish current speeds but this had been delayed due to operational issues with Wiltshire’s Service Provider. Service has now resumed and we await the outcome of the survey.	Area Board to note	AB
d)	Issue 10-21-2 Woodborough C261 (West End of village) – request to extend kerbing and / or footway	Issue submitted by Woodborough PC on 20/01/21 The estimated cost to underatake construction was confirmed at £51,400 and a bid of £40,400 for Substantive Highway Scheme funding has been submitted.	Awaiting decision from Cabinet Member	Cabinet Member
e)	Issue 10-21-4 B3087 Easton Royal – speeding through 30 mph limit – request for village gates	Issue submitted by Easton Royal Parish Council on 10/03/21 The job has been completed at a cost of £2,602.71, This is an underspend of £554.63 against the estimate of £3,157.34. Parish contribution agreed at 25% of actual cost.	Area Board to note	AB
f)	Issue 10-22-5 Froxfield Church Lane – request for access protection markings	Issue submitted by Froxfield Parish Council on 25/01/22 Road markings have been painted at a cost of £300, an underspend of £100 against the estimate.	Highways to send Invoice for £100 to Parish Council	Highways

Pewsey Local Highways & Footway Improvement Group

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g)	<p>Issue 10-22-6</p> <p>A345 Upavon to North Newton – request for Deer Warning Signs</p>	<p>Issue submitted by Upavon Parish Council on 27/01/22</p> <p>The signs have now been installed at a cost of £797.07. This is an underspend of £202.93 against the estimate of £1,000.</p> <p>Parish contribution amended to £200.00.</p>	Highways to issue invoice	Highways
h)	<p>Issue 10-22-4</p> <p>Burbage – request for Horse Warning Signs</p>	<p>Issue submitted by Burbage Parish Council on 23/01/22</p> <p>The signs have now been installed at a cost of £840.42. This is an underspend of £159.58 against the ball park estimate of £1,000.</p> <p>Parish contribution amended to £420.00.</p>	Highways to issue invoice	Highways
i)	<p>Issue 6374 & 6541</p> <p>Upavon – repositioning of No Entry Signs</p>	<p>Issues submitted on 08/06/18 & 31/07/18</p> <p>Orders / instructions to undertake this work have been issued to the Contractor(s). All work is expected to be completed by the end of February.</p>	Area Board to note	AB
j)	<p>Issue 10-21-9</p> <p>A345 Pewsey Fordbrook Bus Stop – request for Bus Shelter</p>	<p>Issue submitted by Pewsey Parish Council 09/06/21</p> <p>The Parish had been quoted £5925.60 plus VAT to supply and install a shelter, and Highways were asked to obtain a further estimate from their “go to” supplier.</p> <p>Highways estimate stands at £4,938 plus VAT. The LHFIG has already committed £3,000 to this project and the Parish Council has since confirmed their contribution of £1,938.</p> <p>An order has been placed for the new shelter and installation is anticipated towards the end of March.</p>	<p>The contractor may require deployment of temporary traffic signs. If used this will add approximately £500 to the estimate.</p> <p>Area Board to note</p>	<p>Highways to monitor</p> <p>AB</p>

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k)	<p>Issue 10-22-10</p> <p>North Newnton – request for Phase 3 of Footway project</p>	<p>Issue submitted by Noth Newnton Parish Council on 05/07/22</p> <p>There is sum of s106 money left over from Phase 2, approximately £7,200, to put towards Phase 3. This would complete the link from Woodbridge Roundabout to the Bus Stops on the A345.</p> <p>Highways have identified the following requirements:</p> <ul style="list-style-type: none"> • Topo Survey • Full utility search to identify underground apparatus • Road Safety Audits, Stage 2 upon completion of design and Stage 3 upon completion of construction. • Temporary 4-Way Traffic Signals during construction phase. <p>A ball park estimate to complete the work is likely to be circa £37K.</p> <p>To commence the design a Topo Survey will be required at an estimated cost of £2,000.</p>	<p>To recommend to the Area Board that s106 funds be used to cover the Topo Survey</p>	<p>Cllr Kunkler</p>
l)	<p>Issue 10-22-7</p> <p>Chirton The Street – request for raised curbs (approximately 55m) to combat verge erosion to land in front of church</p>	<p>Issue submitted by Chirton & Conock Parish Council on 07/03/22.</p> <p>An order has been placed to install bollards as an alternative to the kerbing option. Installation is anticipated late February / early March.</p>	<p>Area board to note</p>	<p>AB</p>
<p>5. New Requests and ongoing Issues</p>				

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a)	<p>Issue 10-21-6</p> <p>North Newnton Park Road junction with Rushall Road – sight line issue</p>	<p>Issue submitted by North Newnton Parish Council on 25/05/21</p> <p>Development of the former garage site substantially complete. Area Highway Engineer has agreed to refresh the SLOW markings on approach to the junction.</p> <p>This work is to take place during the Spring as the Road Marking teams have been stood down for the Winter.</p>	Area Board to note	AB
b)	<p>Issue 10-21-12</p> <p>C52 Safety and Speed between Manningford and Wilcot</p>	<p>Issue Submitted by Manningford Parish Council on 26/10/21</p> <p>Parish have raised safety concerns about Cross Hayes and Little Abbots crossroads and of through traffic using this route.</p> <p>Cllr Oatway to arrange a meeting with Parish representatives to formulate ideas, ahead of discussions with Wiltshire Engineers and the LHFIG.</p>	Meeting to be arranged	Cllr Oatway
c)	<p>Issue 10-22-3</p> <p>A346 Leigh Hill – Request for Calming Measures</p>	<p>Issue submitted by Burbage Parish Council on 23/01/22</p> <p>Safety concerns at junction of Three Oak Hill Drive</p> <p>A junction warning sign has been placed, facing southbound traffic and following further investigation it was discovered that a similar sign for northbound traffic had been in situ but is currently missing. Local Highways have since agreed to replace this sign.</p>	Area highway Engineer to chase the replacement sign.	Area Highway Engineer
d)	<p>Issue 10-22-8</p> <p>Rushall Elm Row Phase 3 – New footway from Manor Cottage to newly built footway from Whistledown farm</p>	<p>Issue submitted by Rushall Parish Council on 27/04/22.</p> <p>New Footway to complete the link between Rushall and Upavon.</p>	To recommend to the Area Board that this Issue is added to the Priority Schemes List (without funding) to establish likely costs	Cllr Kunkler

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		<p>The question of potential use of CIL funding has been raised by Rushall Parish Council with the Cabinet Member. This is the response provided by the Head of Highways Asset Management & Commissioning:</p> <p>The £400,000 Strategic CIL funding is already included within the individual allocations to each of the 18 LHFigs. There is no separate application process to access this, it is part of the funding available to the LHFigs to allocate and spend as they see fit on local priorities.</p> <p>Following discussions it was agreed that this Issue be added to the Priority Schemes List to ascertain ball park costs.</p>		
e)	<p>Issue 10-22-9</p> <p>A345 Upavon – request for new footway in the vicinity of Grey Flags</p>	<p>Issue submitted by Upavon Parish Council on 29/06/22</p> <p>To complete the footway link from Riverside Park to the village centre.</p> <p>Parish have met with the owners of Grey Flags to ask if they would consider a free dedication of a 1.5m strip of land, adjacent to the carriageway, in exchange for a new boundary “barrier”. Further discussions are required to reach an agreement “in principle” to move this project forward.</p>	<p>A meeting is to be arranged with the Land Owner in February with Cllr Oatway and Highway Engineers also in attendance.</p>	<p>Cllr Oatway & Highways</p>
f)	<p>Issue 10-22-11</p> <p>Woodborough – request for direction signs to indicate Parish Room and Defibrillator</p>	<p>Issue submitted by Woodborough Parish Council on 02/08/22</p> <p>Highways have investigated this further and have produced a proposal, see Appendix 2.</p> <p>Following a discussion, the Parish wish to proceed with this work and agreed to a 50% contribution of £175.00.</p>	<p>To recommend to the Area Board that this Issue be added to the Priority Schemes List and to allocate £175.00.</p>	<p>Cllr Kunkler</p>

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g)	<p>Issue 10-22-12</p> <p>Upavon High Street – request for footway between 21 High Street and Jarvis Street.</p>	<p>Issue submitted by Upavon parish Council on 04/10/22</p> <p>There is no kerbed footway provision within the narrow section of the High Street a length of approximately 50 metres. Minimum width for two way working for all vehicle types is 6.75m. Measuring off plan the width is approx. 5.2m.</p>	<p>Highways to take a measure when next attending the village.</p>	<p>Highways</p>
h)	<p>Issue 10-22-13</p> <p>Shalbourne near school and Rivar Road – request for SID infrastructure</p>	<p>Issue submitted by Shalbourne Parish Council on 19-12-22</p> <p>installation of posts / sockets for SID deployment at 2 / 3 sites.</p> <p>Highways gave a ball park figure of £600 to install one ground socket complete with one post.</p>	<p>Parish to discuss this estimate and to report back at the next meeting.</p>	<p>Parish Council</p>
i)	<p>Issue 10-23-1</p> <p>East Grafton Wilton Road – request for access protection markings</p>	<p>Issue submitted by Grafton Parish Council on 04/01/23</p> <p>Markings requested by Taw Cottage and Highways quoted a figure of £300.00, if done on an ad hoc basis.</p>	<p>Road Marking activities currently suspended for the winter period. Parish to discuss and report back at the next meeting</p>	<p>Parish Council</p>
j)	<p>Issue 10-23-2</p> <p>Froxfield A4 – request for Speed Limit Review</p>	<p>Issue submitted by Froxfield Parish Council on 11/01/23</p> <p>Formal speed limit assessments are charged at a fixed price of £2,500.</p> <p>Although speed limit assessments are normally undertaken over a complete route, or between key nodal points along a route, in this instance a review would commence at the County Boundary and end at the western terminal point of the 50 mph limit, on the west side of the village, a length covering approximately 1 mile of the A4.</p> <p>The Parish offered a 25% contribution towards a review.</p>	<p>To recommend to the Area Board that this Issue is added to the Priority Schemes List and to allocate £,1875.00</p>	<p>Cllr Kunkler</p>

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6.	Other items			
a)	Pavement and Footway Improvement Schemes	Matt Perrott, Area Highway Engineer, has previously confirmed that funding is available to address the issues at Burbage and Rushall. Discussions are ongoing with the Major Maintenance team to establish a method of undertaking this work.	Area Highway Engineer was unable to attend the meeting as he was dealing with winter weather issues. Cllr Kunkler to chase progress	Cllr Kunkler
b)	Deadline for submitting LHFIF Requests.	All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be held until the following meeting. Requests to be sent to LHFIFrequests@wiltshire.gov.uk The deadline for our next meeting is 12 th April 2022.	To note	All
7.	Dates of future meetings: 26th April, 26th July, 18th October and 31st January 2024. Meetings to commence at 14:00 hrs and will be held on-line until further notice.			

Pewsey Local Highways & Footway Improvement Group

Highways Traffic Officer – Mark Stansby

Area Highway Engineer – Matt Perrott

1. Environmental & Community Implications

Pewsey Local Highways & Footway Improvement Group

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£10,249.48**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

7. Recommendations to Pewsey Area Board

7.1 To add the following Issues (with LHFIG funding) to the Priority Schemes List:

Issue 10-22-11 Woodborough Signing (£175.00) and Issue 10-23-2 Froxfield Speed Limit Assessment (£1,875.00)

7.2 To add the following Issues (with s106 funding) to the Priority Schemes List.

Issue 10-22-10 North Newnton Footway Phase 3 (£2,000.00).

7.3 To add the following Issues (without funding) to the Priority Schemes List.

Issue 10-22-8 Rushall Elm Row Footway Phase 3

Pewsey LHFIG expenditure 2022 / 23 as of 18/01/23

Budget £26,712 + £17,457.95 c/fwd = £44,169.95

Scheme	Estimate	LH&FIG Commitment	Expenditure	Projected Spend
North Newton Footway Phase 2	£65,000.00	£5,000.00	£2,500.00 interim	£65,000.00
Rushall Elm Row Phase 2 site clearance & topo	£5,550.00	£3,200.95	£5,200.95 Final	£5,200.95
Easton Royal village gates	£4,200.00 (ball park)	£3,150.00	£2,602.71 Final	£2,602.71
Froxfield The Green – access protection markings	£400.00	£300.00	£300.00 Final	£300.00
A345 Upavon to N Newton – deer warning signs	£1,000.00	£750.00	£797.07 Final	£797.07
A 346 Burbage Horse Warning Signs	£1,000.00 (ball park)	£500.00	£840.42 Final	£840.42
Upavon village centre – signs and lighting upgrade	£6,800.00	£3,400.00	£0,000.00	£6,800.00
Pewsey Fordbrook Bus Shelter	£6,000.00 (ball park)	£3,000.00	£0,000.00	£4,938.00
Rushall Elm Row Phase 2 Construction	£56,000.00	£5,600.00	£0,000.00	£56,000.00
Woodborough Footway Phase 2 Construction	£51,400.00	£5,500.00	£0,000.00	£51,400.00
Chirton The Street – Installation of bollards	£4,000.00 (ball park)	£3,000.00	£0,000.00	£4,000.00
Totals	£201,350.00	£33,400.95	£12,241.15	£197,879.15

Budget £44,169.95

Projected Spend £197,879.15

Balance -£153,709.20

Plus contributions (details below) £166,408.00

Overall Balance £12,698.80

Contributions

North Newnton Footway Phase 2	£12,800.00
North Newnton Footway Phase 2	£47,200.00
Rushall Elm Row Phase 2 Site Clearance & Topo	£2,000.00
Easton Royal Gates	£1050.00
Froxfield The Green – access protection	£100.00
A345 Upavon / N Newnton Deer signs	£200.00
Burbage Horse Warning Signs	£420.00
Upavon village centre – signs and lighting	£3,400.00
Rushall Elm Row Phase 2 Construction	£5,600.00
Rushall Elm Row Phase 2 Construction	£44,800.00
Woodborough Footway Phase 2 Construction	£5,500.00
Woodborough Footway Phase 2 Construction	£40,400.00
Chirton The Street Bollards	£1,000.00
Pewsey Fordbrook Bus Shelter	£1,938.00
Total	£166,408.00

Section 106 Fund

Substantive Highways Scheme Fund
Rushall Parish Council – to be invoiced upon completion
Easton Royal Parish Council – to be invoiced upon completion
Froxfield Parish Council – to be invoiced upon completion
Upavon Parish Council – to be invoiced upon completion
Burbage Parish Council - to be invoiced upon completion
Upavon parish Council – to be invoiced upon completion
Rushall Parish Council – Subject to bidding process)
Substantive Highways Scheme Fund (Subject to bidding process)
Woodborough Parish Council – Subject to bidding process
Substantive Highways Scheme Fund (Subject to bidding process)
Chirton & Conock Parish Council – to be invoiced upon completion.
Pewsey Parish Council – to be invoiced upon completion

Issue 10-22-11 Woodborough

Provision of signs to Parish Room with Defibrillator

Sign 1 – Vehicular sign to be mounted on existing post at junction with Church Road



1343 x 359mm – double sided

Ball Park Estimate = £100

Sign 2 – Pedestrian sign to be mounted on new post on C261 junction with Footpath WBOR11



886mm x 288mm

Ball Park Estimate = £250

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